

TERMS OF REFERENCE

Inspectors and Certifiers Special Interest Group (IC/SIG)

3 December 2010

IC/SIG was established to develop and facilitate communication between industry professionals, government and professional bodies involved in fire systems inspecting, certifying and design (where associated with inspection and certification). The focus of the group is to promote common interpretation of Standards and to ensure both education and assessment of technical capability for professional registration are nationally accepted.

This SIG has direct links with the Australian Fire Safety Practitioners Accreditation Board (AFSPAB) which runs an accreditation program for inspectors and certifiers.

Key Functions:

- Be aware of all legislation, regulations, codes, Australian Standards, and other publications that relate to fire systems inspection and certification.
- Provide guidance on technical and application matters related to inspection, certification and design to FPA Australia, TACs and SIGs.
- Establish national commonality on future expectations of registration of practitioners.
- Review FPA Australia's relevant educational material and recommend the development of supporting documents (e.g. a data sheet) when the need is identified.
- Assist with the preparation of articles for publications such as FireTalk and the Fire Australia Journal on matters relating to fire systems inspection and certification.
- Report to NTAC on key issues, recommendations, and request advice.

Secondary Roles:

- Promote the flow of information related to fire systems inspection and certification to FPA Australia members.
- Increase the flow of information relating to commonly found problems and their solutions to FPA Australia members.
- Provide a forum to bring members with allied interest together.
- Work cooperatively with relevant external groups.
- Conduct reviews and assist in the development of applicable standards to ensure portability of registration from State to State.
- Develop links to statutory bodies to achieve policing of system conformance.
- Develop and promote continuing professional development.

- Monitor statutory requirements for continuing professional development and ensure they are suitable.
- Provide information to members on developments and important issues relating to the registration of Certifiers in all States.
- Review industry practices that could influence quality of systems installed.
- Provide information about seminars and conferences relative to the industry, which should be considered by the Board.

Interrelationships:

- FPA Australia Head Office
- National Technical Advisory Committee (NTAC)
- TAC/4/8/9 Fire Sprinkler Systems and Hydrants
- TAC/18 Fire Safety
- TAC/19 Passive Fire Protection
- FP-018 Fire Safety
- FP-019 Passive Fire Protection
- FP-021 Fire Safety Audits

Approved by FPA Australia Board of Directors 21 October 2010