

Mapping and Credit Transfer Application Form

Use this form to apply to have your PRM units of competency or qualifications mapped against the CPP qualifications, and to enrol and have a statement of attainment issued in your name for new units that are considered equivalent to those you already hold. You will receive the following:

- A report specific to your requirements which lists your existing PRM units mapped against both a CPP20511 Certificate II and a CPP30811 Certificate III in Fire Protection Inspection & Testing. The report shows you which units are equivalent to those PRM units you already hold, and units you will need to complete if you wish to upgrade to the new CPP qualifications. Where applicable, the report will also show you units where FPA Australia will accept a Gap Assessment. Gap assessments are a shortened version of the full assessment and are cheaper than the full assessment.
- Enrolment and credit transfer is also included in this service so you will also receive a new Statement of Attainment for your equivalent units of competency, thus making it quicker and cheaper to gain your qualification.
- You will also receive a \$50 credit toward the price of your next enrolment with FPA Australia.

Student Details									
Surname <i>(family name)</i>					Gender:			Preferred Title:	
Given Names: <i>(legal name)</i>					<input type="checkbox"/> Male			<input type="checkbox"/> Mr	
Preferred Name: <i>(if different to legal given name)</i>					<input type="checkbox"/> Female			<input type="checkbox"/> Ms <input type="checkbox"/> Mrs	
Unique Student Identifier (USI) – 10 digits <i>(for further information regarding your USI go to www.usi.gov.au)</i>									
Employer:					Date of Birth: / /				

Residential Address (<u>MUST</u> be your home address)		
Address:		
Suburb/Town	State:	Postcode:
Preferred email:		
Business phone:	Mobile phone:	
Home phone:		

Postal Address (if different to above)		
Company <i>(if applicable)</i> :		
Address:		
Suburb/Town	State:	Postcode:

Please complete all fields on pages 1, 2 and 3 of this application and return your completed form, with payment to:

Email: training@fpaa.com.au

Fax: 03 8892 3132

W: www.fpaa.com.au

Mail: FPA Australia

Training & Education Team

PO Box 1049

Box Hill VIC 3128

Current Units of Competency

- If you achieved your units of competency through FPA Australia please indicate by ticking this box. We have records of these units in our database and therefore do not require you to forward any documentation as evidence.
- If you completed your units of competency through another Registered Training Organisation you need to attach a Statement of Attainment certified by an authorised person. To have a document certified, take a good quality copy and the original to an authorised person (see example list below). Have them write on the front of the copy the following words "This is a true copy of the original document sighted by me." They then need to sign and date the copy, then legibly write or stamp their name, title, and address on the copy.

Note: Send the certified copy via the post. Do not send via email or fax, and do not send original documents. Documentation that is not properly certified or is illegible will delay the processing of your application.

Examples of people authorised to sign and certify copies include: A registered medical practitioner, dentist, veterinary practitioner, pharmacist, principal in the [Government] teaching service, the [branch] manager of a bank, member of the Police force, a member or a former member of either House of the Parliament of the State or Commonwealth, Justice of the Peace or a Bail Justice, barrister and solicitor of the Supreme Court, councillor of a municipality, senior officer of a Council.

Student Declaration – For this enrolment to be valid please tick and sign the following

- I understand that this enrolment is required only for the purpose of issuing me a statement of attainment for units that are equivalent to those that I have attained through previous assessment, and not for any other units.
- I understand that I will receive a mapping report, and a statement of attainment listing only those units that are equivalent to the existing units that I have gained as a result of completing this form.
- I understand that FPA Australia may be legally obliged to release information regarding my enrolment to various Government Departments and other parties, and will do so when required.
- I declare that the information provided by me in this Application for Mapping, Enrolment and Credit Transfer is true and correct and that the Statements of Attainment provided (if applicable) are accurate photocopies of the original documentation obtained by me.

Student must tick above and sign here: Date: _____

Financial Details:

Payment for this enrolment will be made by (please indicate): **Individual** (receipt will be sent to your postal address) **Employer** (please provide details below)

Company: _____

Contact: _____

Address: _____

Suburb/city/town: _____ State: _____ Postcode: _____

Contact Phone number: _____

Email address: (proposal / invoice will be sent to this email) _____

Cost & Payment - Mapping & Credit Transfer Fee \$220 (inc GST)

EFT Payment:
An invoice will be provided, with bank details. Invoice number to be quoted in the payment.

Credit Card (please select): Visa Amex Mastercard
Card No: _____ / _____ / _____ / _____
Exp Date: ____ / ____

Name on Card: _____ Signature: _____