

# Fire Safety Assessment Qualified Accreditation

## Qualification Pre-Check

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### IMPORTANT INFORMATION

This document is not the Fire Safety Assessment application form.

This **Qualification Pre-Check** has been created to assist **new** and **existing** practitioners identify any gaps in their Qualified Application before applying for the Fire Safety Assessment accreditation.

Please complete this form and return it with all required supporting documentation to: [fpas@fpaa.com.au](mailto:fpas@fpaa.com.au).

Our Accreditation and Licensing team will review and provide feedback on next steps.

For advice on applying for Qualified Accreditation, please contact FPA Australia, Accreditation and Licensing:

Phone: 03 8892 3185

Email: [fpas@fpaa.com.au](mailto:fpas@fpaa.com.au)

### 1. APPLICANT DETAILS



Current FPAS Accreditation Number:
First Name:
Surname (Family Name):

Tick Applicable	Application Type
	New Application (currently not transitionally accredited)
	Transitional accreditation - Applicant adding additional measure(s)
	Transitional accreditation – Upgrading from transitional to qualified
	Accreditation Reactivation – Reactivation of expired accreditation. Upgrading from transitional to qualified

## 2. Qualification Requirements

### Qualification Fields

Applicants are required to provide evidence of qualifications in one of the following industry sectors:

- Engineering;
- Construction;
- Plumbing;
- Electrical;
- Fire Safety; or
- Property Services

Please review our [Accepted FSA Qualifications](#) list to confirm if yours is listed.

If your qualification is not listed, please submit a copy for review as part of this Pre-Check.

### Minimum Qualification Requirements

The below list indicates each measure's minimum qualification level.

Please note, that some measures are restricted to Diploma and above qualifications.

Fire Safety Measure	Minimum Qualification Level	Please Tick
Access panels, doors and hoppers to fire-resisting shafts	Cert II and above	
Automatic fail-safe devices	Cert II and above	
Automatic fire detection and alarm systems (level 1)	Cert II and above	
Automatic fire suppression systems (level 1)	Cert II and above	
Division 7 Miscellaneous fire safety offences	Cert II and above	
Emergency Lifts	Cert II and above	
Emergency lighting	Cert II and above	
Emergency planning	Cert II and above	
Emergency warning and intercommunication systems	Cert II and above	
Exit Signs	Cert II and above	

Fire Safety Measure	Minimum Qualification Level	Please Tick
Fire alarm monitoring	Cert II and above	
Fire control centres and rooms	Cert II and above	
Fire doors	Cert II and above	
Fire hose reel systems	Cert II and above	
Fire hydrant systems (level 1)	Cert II and above	
Fire seals protecting openings in fire-resisting components of the building	Cert II and above	
Fire shutters	Cert II and above	
Fire windows	Cert II and above	
Lightweight construction	Cert II and above	
Perimeter vehicle access for emergency vehicles	Cert II and above	
Portable fire extinguishers	Cert II and above	
Safety curtains in proscenium openings	Cert II and above	
Smoke alarms and heat alarms	Cert II and above	
Smoke detectors and heat detectors	Cert II and above	
Smoke doors	Cert II and above	
Solid core doors	Cert II and above	
Standby power systems	Cert II and above	
Wall-wetting sprinkler and drencher systems	Cert II and above	
Warning and operational signs	Cert II and above	
Automatic fire detection and alarm systems (level 2)	Diploma and above (only)	
Automatic fire suppression systems (level 2)	Diploma and above (only)	
Fire dampers	Diploma and above (only)	
Fire hydrant systems (level 2)	Diploma and above (only)	
Mechanical air handling systems	Diploma and above (only)	
Smoke and heat vents	Diploma and above (only)	
Smoke dampers	Diploma and above (only)	

### 3. Units of Competency

#### Qualification - Certificate II and above

Field of Qualification	Name of Qualification - (Ensure this document is submitted as part of the Pre-Check)
Engineering	
Construction	
Plumbing	
Electrical	
Fire Safety	
Property Services	

#### Unit of Competency Detail – Certificate II and above

##### Reference Table:

This table lists **all** units of competency for the Certificate II and above pathway for **all** measures. Refer to the table titled *Fire Safety Assessment Required Units of Competency* for relevant units of competency relating to individual measures.

Previous versions and new versions of units of competency listed on the National Training Register, which are deemed as equivalent, will be accepted. Please refer to [www.training.gov.au](http://www.training.gov.au) to check equivalence.

BSBOPS304 - Deliver and monitor a service to customers	CPPFES2026 - Inspect and test emergency and exit lighting systems
CPCPFS3040 - Conduct basic functional testing of water-based fire-suppression systems	CPPFES2029 - Conduct functional tests on fire detection, warning and intercommunication devices
CPCPFS3041 - Inspect and test fire pumpsets	CPPFES2035 - Identify, inspect and test fire and smoke doors – Identify, inspect and test fire and smoke doors
CPCPFS3042 - Conduct annual routine service of complex water-based fire-suppression systems	CPPFES2037 - Inspect and test fire hydrant systems
CPPFES2004 - Identify and report on types of installed fire safety equipment and systems	CPPFES2039 - Identify, inspect and test passive fire and smoke containment products and systems
CPPFES2010 - Inspect and test fire hose reels	PUAFER003 – Manage and monitor facility emergency procedures, equipment and other resources

### Unit of Competency Detail – Certificate II and above

CPPFES2011 - Install portable fire extinguishers, fire cabinets and fire blankets	PUAFIR403 – Assess building plans
CPPFES2020 - Conduct routine inspection and testing of fire extinguishers and fire blankets	PUAFIR507 – Inspect building fire safety systems

### Qualification - Certificate II and above

Please review each measure you are seeking to apply for.

Review and confirm you have attached the required **Units of Competency** by ticking the final box (far right-hand side)

Fire Safety Measure	Required Units of Competency							Tick Here to Confirm
	BSBOPS304	CPPFES2004	CPPFES2035	CPPFES2039	PUAFIR403	PUAFIR507		
Access panels, doors and hoppers to fire-resisting shafts								
Automatic fail-safe devices								
Automatic fire detection and alarm systems (level 1)								
Automatic fire suppression systems (level 1)		CPCPFS3040	CPCPFS3041	CPCPFS3042	CPPFES2004	PUAFIR403	PUAFIR507	
Division 7 Miscellaneous fire safety offences			PUAFIR403	PUAFIR507				
Emergency Lifts			PUAFIR403	PUAFIR507				
Emergency lighting			CPPFES2026	PUAFIR403	PUAFIR507			
Emergency planning			PUAFER003	PUAFIR403	PUAFIR507			
Emergency warning and intercommunication systems			CPPFES2029	PUAFIR403	PUAFIR507			
Exit Signs			CPPFES2026	PUAFIR403	PUAFIR507			
Fire alarm monitoring			CPPFES2029	PUAFIR403	PUAFIR507			
Fire control centres and rooms			PUAFIR403	PUAFIR507				
Fire doors			CPPFES2035	PUAFIR403	PUAFIR507			
Fire hose reel systems			CPPFES2010	PUAFIR403	PUAFIR507			
Fire hydrant systems (level 1)		CPCPFS3041	CPPFES2004	CPPFES2037	PUAFIR403	PUAFIR507		

**Qualification - Certificate II and above**

Please review each measure you are seeking to apply for.

Review and confirm you have attached the required **Units of Competency** by ticking the final box (far right-hand side)

Fire Safety Measure	Required Units of Competency							Tick Here to Confirm
Fire seals protecting openings in fire-resisting components of the building	BSBOPS304	CPPFES2004	CPPFES2039	PUAFIR403	PUAFIR507			
Fire shutters	BSBOPS304	CPPFES2004	CPPFES2035	PUAFIR403	PUAFIR507			
Fire windows	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507				
Lightweight construction	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507				
Perimeter vehicle access for emergency vehicles	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507				
Portable fire extinguishers	BSBOPS304	CPPFES2004	CPPFES2011	CPPFES2020	PUAFIR403	PUAFIR507		
Safety curtains in proscenium openings	BSBOPS304	CPPFES2004	CPPFES2039	PUAFIR403	PUAFIR507			
Smoke alarms and heat alarms	BSBOPS304	CPPFES2004	CPPFES2029	PUAFIR403	PUAFIR507			
Smoke detectors and heat detectors	BSBOPS304	CPPFES2004	CPPFES2029	PUAFIR403	PUAFIR507			
Smoke doors	BSBOPS304	CPPFES2004	CPPFES2035	PUAFIR403	PUAFIR507			
Solid core doors	BSBOPS304	CPPFES2004	CPPFES2035	PUAFIR403	PUAFIR507			
Standby power systems	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507				
Wall-wetting sprinkler and drencher systems	BSBOPS304	CPCPFS3040	CPCPFS3041	CPCPFS3042	CPPFES2004	PUAFIR403	PUAFIR507	
Warning and operational signs	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507				

Qualification - Diploma and above	
Field of Qualification	Name of Qualification - (Ensure this document is submitted as part of the Pre-Check)
Engineering	
Construction	
Plumbing	
Electrical	
Fire Safety	
Property Services	

### Unit of Competency Detail – Diploma and above

Reference Table:	
<p>This table lists <b>all</b> units of competency for the Diploma and above pathway for <b>all</b> measures. Refer to the table titled <i>Fire Safety Assessment Required Units of Competency</i> for relevant units of competency relating to individual measures</p> <p>Previous versions and new versions of units of competency listed on the National Training Register, which are deemed as equivalent, will be accepted. Please refer to <a href="http://www.training.gov.au">www.training.gov.au</a> to check equivalence.</p>	
BSBAUD513 - Report on quality audits	CPCSFS5014 - Conduct annual fire systems inspections
CPCCBC4012 - Read and interpret plans and specifications	CPCSFS5015 - Prepare documentation for annual fire systems inspections

Qualification – Diploma and above							
Please review each measure you are seeking to apply for. Review and confirm you have attached the required Units of Competency by ticking the final box.							
Fire Safety Measure	Required Units of Competency						Tick Here to Confirm
Access panels, doors and hoppers to fire-resisting shafts	BSBOPS304	CPPFES2004	CPPFES2035	CPPFES2039	PUAFIR403	PUAFIR507	
Automatic fail-safe devices	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Automatic fire detection and alarm systems (level 1)	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			

**Qualification – Diploma and above**

Please review each measure you are seeking to apply for. Review and confirm you have attached the required Units of Competency by ticking the final box.

Fire Safety Measure	Required Units of Competency						Tick Here to Confirm
Automatic fire detection and alarm systems (level 2)	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Automatic fire suppression systems (level 1)	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Automatic fire suppression systems (level 2)	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Division 7 Miscellaneous fire safety offences	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Emergency Lifts	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Emergency lighting	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Emergency planning	BSBOPS304	CPPFES2004	PUAFER003	PUAFIR403	PUAFIR507		
Emergency warning and intercommunication systems	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Exit Signs	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Fire alarm monitoring	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Fire control centres and rooms	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507			
Fire dampers	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Fire doors	BSBOPS304	CPPFES2004	CPPFES2035	PUAFIR403	PUAFIR507		
Fire hose reel systems	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Fire hydrant systems (level 1)	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Fire hydrant systems (level 2)	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Fire seals protecting openings in fire-resisting components of the building	BSBOPS304	CPPFES2004	CPPFES2039	PUAFIR403	PUAFIR507		
Fire shutters	BSBOPS304	CPPFES2004	CPPFES2035	PUAFIR403	PUAFIR507		
Fire windows	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507			
Lightweight construction	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			
Mechanical air handling systems	BSBAUD513	CPCCBC4012	CPCSFS5014	CPCSFS5015			



**Qualification – Diploma and above**

Please review each measure you are seeking to apply for. Review and confirm you have attached the required Units of Competency by ticking the final box.

Fire Safety Measure	Required Units of Competency							Tick Here to Confirm
Perimeter vehicle access for emergency vehicles	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507				
Portable fire extinguishers	BSBOPS304	CPPFES2004	CPPFES2011	CPPFES2020	PUAFIR403	PUAFIR507		
Safety curtains in proscenium openings	BSBOPS304	CPPFES2004	CPPFES2039	PUAFIR403	PUAFIR507			
Smoke alarms and heat alarms	BSBAUD513	CPCCB4012	CPCSFS5014	CPCSFS5015				
Smoke and heat vents	BSBAUD513	CPCCB4012	CPCSFS5014	CPCSFS5015				
Smoke dampers	BSBAUD513	CPCCB4012	CPCSFS5014	CPCSFS5015				
Smoke detectors and heat detectors	BSBAUD513	CPCCB4012	CPCSFS5014	CPCSFS5015				
Smoke doors	BSBOPS304	CPPFES2004	CPPFES2035	PUAFIR403	PUAFIR507			
Solid core doors	BSBOPS304	CPPFES2004	CPPFES2035	PUAFIR403	PUAFIR507			
Standby power systems	BSBAUD513	CPCCB4012	CPCSFS5014	CPCSFS5015				
Wall-wetting sprinkler and drencher systems	BSBAUD513	CPCCB4012	CPCSFS5014	CPCSFS5015				
Warning and operational signs	BSBOPS304	CPPFES2004	PUAFIR403	PUAFIR507				



#### 4. Meeting the minimum experience requirements

Applicants for Fire Safety Assessor accreditation are required to demonstrate relevant industry experience appropriate to each Fire Safety Measure for which they seek endorsement under the Fire Protection Accreditation Scheme.

Experience may be demonstrated through a range of activities including annual assessment, routine service, certification or design of fire safety measures. Applicants will be required to complete both documents as part of the application process.

1. [“Qualified FSA - Evidence of Experience”](#)
2. [“FSA WPA List”](#)

These documents are not required as part of the Pre-Check process.

#### 5. Qualification Document Requirements

Qualification must be in the fields of:

- Engineering
- Construction
- Plumbing
- Electrical
- Fire Safety
- Property Services

A Qualification issued will be double sided the first side will include:

- The practitioners name – (FPA Australia will be checking to ensure it matches the Accreditation name)
- The qualification code and title
- The statement that The qualification is recognised within the Australian Qualifications Framework
- And the Nationally Recognised Training Logo – which confirms that the qualification has been issued under **Australian Quality Training Framework (AQTF)**
- The second side of the qualification will include the units of competency issued as part of the qualification, this is where we can validate additional units relevant to the measures / categories being applied for.
- And the Nationally Recognised Training Logo

##### Units of Competency

Statements of Attainment are issued where:

- a learner has partially met a qualification requirement, or
- where a learner has specifically requested training in units of competency only.

This document is one sided and specifies that it is a Statement of Attainment, FPA Australia will be checking:

- the name, that it reflects the FPAS Register name,
- that it includes the Nationally Recognised Logo; and
- includes the unit of competency code and title relevant to the application being submitted.

## 6. Schedule of Fees and Charges

### New Applicants

Standard Application Fees	Amount
Application Fee (Payable by all applicants) Includes: • FSA Accreditation Awareness Session (mandatory) • Fundamental Assessment including one re-sit.	\$990.00
FSM Application Fee (Additional fee for each Fire Safety Measure (FSM) applied for) Includes: • Two assessment attempts per FSM using on-line assessment system	(refer to Fire Safety Measure table)
Miscellaneous Application Fees	Amount
Re-assessment Fee • Payable to undertake an additional assessment attempt per FSM (refer to Fire Safety Measure table)	\$110 plus FSM fee
Endorsements - Additions / Modifications Fee • Fee per application to amend FSMs applied for. Also requires payment of FSM Fee (refer to Fire Safety Measure table)	\$110 plus FSM fee

### Transitional accreditation - Applicant adding additional measures

Miscellaneous Application Fees	Amount
Applicant adding additional measures	\$110 plus FSM fee
FSM Application Fee (Additional fee for each Fire Safety Measure (FSM) applied for) Includes: • Two assessment attempts per FSM using on-line assessment system	(refer to Fire Safety Measure table)

### Transitional accreditation – Upgrading from transitional to qualified

Miscellaneous Application Fees	Amount
Application to upgrade current Fire Safety Measures from Transitional to Qualified	\$275.00

### Accreditation - Reactivation

	Amount
Application to upgrade current Fire Safety Measures from Transitional to Qualified	\$275.00
FSM Renewal Fee and Additional fee per Fire Safety Measure (FSM)	\$770 + (refer to Fire Safety Measure table)

### All Applicants

Annual Accreditation & Renewal Fees	Amount
Base Annual Accreditation & Renewal Fee	\$770.00
FSM Annual Accreditation & Renewal Fee and Additional fee per Fire Safety Measure (FSM)	(refer to Fire Safety Measure table)

Prices are inclusive GST.

Fire Safety Measure	Amount
Division 7 miscellaneous fire safety offences	\$99.00
Access panels, doors and hoppers to fire-resisting shafts	\$27.50
Automatic fail-safe devices	\$49.50
Automatic fire detection and alarm systems (Level 1)	\$49.50
Automatic fire detection and alarm systems (Level 2)	\$49.50
Automatic fire suppression systems (Level 1)	\$71.50
Automatic fire suppression systems (Level 2)	\$49.50
Emergency lifts	\$27.50
Emergency lighting	\$49.50
Emergency planning	\$27.50
Emergency warning and intercommunication systems	\$49.50
Exit signs	\$49.50
Fire alarm monitoring	\$27.50
Fire control centres and rooms	\$27.50
Fire dampers	\$27.50
Fire doors	\$49.50
Fire hose reel systems	\$49.50
Fire hydrant systems (Level 1)	\$99.00
Fire hydrant systems (Level 2)	\$49.50
Fire seals protecting openings in fire-resisting components of the building	\$27.50
Fire shutters	\$27.50
Fire windows	\$27.50
Lightweight construction	\$27.50
Mechanical air handling systems	\$71.50
Perimeter vehicle access for emergency vehicles	\$27.50
Portable fire extinguishers	\$27.50
Safety curtains in proscenium openings	\$49.50
Smoke alarms and heat alarms	\$27.50
Smoke and heat vents	\$27.50
Smoke dampers	\$27.50
Smoke detectors and heat detectors	\$27.50
Smoke doors	\$27.50
Solid core doors	\$27.50
Standby power systems	\$27.50
Wall-wetting sprinkler and drencher systems	\$99.00
Warning and operational signs	\$27.50

Prices are inclusive GST.