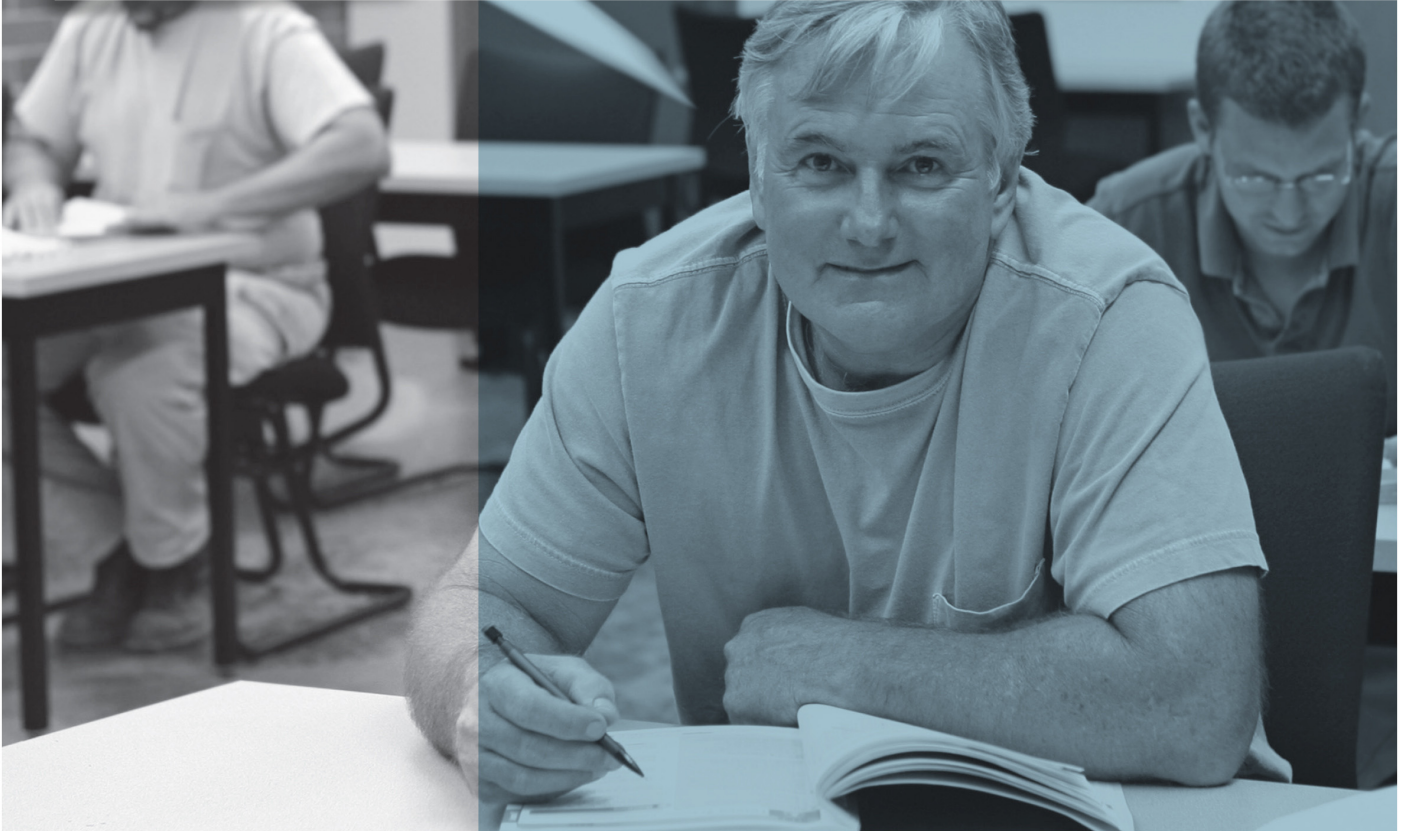




Fire Protection  
Association Australia  
Life. Property. Environment.

## Enrolment Form



### Training Courses and Experienced Recognition Programs for Routine Service of Water Based Fire Suppression Systems

**TAKE PART IN TRAINING ALIGNED TO NATIONAL STANDARDS THAT CAN HELP ENHANCE YOUR CAREER, DEVELOP NEW SKILLS AND ACHIEVE INDUSTRY RECOGNITION.**

#### TRAINING OPTIONS

FPA Australia offers a range of training courses as well as a recognition program for experienced individuals

Our training courses are delivered via:

- Classroom based learning
- Self-study; and
- Workplace based learning

Complete this form to enrol in an FPA Australia Training Course or Experienced Recognition Program for routine service of water based fire suppression systems.

Prior to completing this form ensure that you have carefully read the relevant training brochure and student handbook to ensure the selected training option is best suited to your particular needs.

Visit [www.fpa.com.au/training](http://www.fpa.com.au/training) for further information on course selection or contact the Training and Education help line on (03) 8892 3182 to speak to one of our training specialists.

## WATER BASED TRAINING COURSES

Select the Training Course that you wish to enrol in from the list below. Indicate the start date for the selected course that you prefer. If you would like to enrol in an Experienced Recognition Program instead of a Training Course, please see details below.

For detailed information on course content, delivery methods, fees, schedule and availability please visit [www.fpa.com.au/training](http://www.fpa.com.au/training).

Fundamentals of Testing Water Based Fire Systems

\_\_\_/\_\_\_/\_\_\_

Advanced Testing of Water Based Fire Systems

Details  
coming soon

## WATER BASED EXPERIENCED RECOGNITION PROGRAM

These programs are structured for individuals working in the fire protection industry who have accumulated skills and knowledge through on-the-job training and other informal and formal learning activities over many years.

You must choose an Assessment Date for the program you have selected. The FPA Australia website lists Assessment Dates and their corresponding locations. If you would like to enrol in a Training Course instead of an Experienced Recognition Program, please see above.

For detailed information on program requirements, eligibility, fees, schedule and availability please visit [www.fpa.com.au/training](http://www.fpa.com.au/training).

Fundamentals of Testing Water Based Fire Systems

Details  
coming soon

## STUDENT DETAILS

### PERSONAL INFORMATION

Family Name: *(surname)*

Given Names: *(legal name)*

Preferred Name: *(if different to legal given name)*

Date of Birth:

\_\_\_\_/\_\_\_\_/\_\_\_\_

Gender:

Male

Female

Other

Preferred email:

Alternative email:

Home phone:

Work phone:

Mobile:

Preferred contact method:

Mail

Email

Mobile

Country of Birth:

Town/City of Birth:

If born outside of Australia, are you an Australian Citizen?

Yes

No

### RESIDENTIAL ADDRESS (This is your usual place of residence)

Building / Property Name:

Flat / Unit Details:

Street / Lot Number:

Street Name:

Suburb, Locality or Town:

State:

Postcode:

### DELIVERY ADDRESS (This is where we will send training materials - Cannot be a PO Box)

Company:

Building / Property Name:

Flat / Unit Details:

Street / Lot Number:

Street Name:

Suburb, Locality or Town:

State:

Postcode:

## UNIQUE STUDENT IDENTIFIER (USI)

From 1 January 2015, FPA Australia can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI).

A USI gives students access to their individual online USI account and is made up of ten numbers and letters. It will look something like this: **3AW88YH9U5**.

If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-USI/>.

If you would like FPA Australia to apply for a USI on your behalf you must complete the Statement of Authority below and provide a copy of your proof of identity.

### PLEASE PROVIDE USI NUMBER or CHOOSE TO ALLOW US TO APPLY ON YOUR BEHALF

USI Number: (10 digits) \_\_\_\_\_

*Proceed to next page*

Apply for a USI on my behalf:

Yes  No

*If Yes, complete Statement of Authority below. If No, you must apply for a USI and notify us for this enrolment to be valid.*

## Unique Student Identifier Statement of Authority

I, the undersigned, hereby authorise Fire Protection Association Australia (FPA Australia), to apply pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf. I have read the privacy information and I consent to the collection, use and disclosure of my personal information pursuant to the information detailed at [https://www.usi.gov.au/system/files/documents/privacy\\_notice\\_0.pdf](https://www.usi.gov.au/system/files/documents/privacy_notice_0.pdf)

### PLEASE PROVIDE DETAILS FOR ONE OF THE FORMS OF IDENTITY BELOW

**Australian Driver's Licence**

Licence Number: \_\_\_\_\_

State: \_\_\_\_\_

**Medicare card**

Card Number: \_\_\_\_\_

Expiry: \_\_\_\_\_

Card Colour:

Green  Yellow  Blue

**Australian Passport:**

Passport Number: \_\_\_\_\_

**Non-Australian Passport:**

Passport Number: \_\_\_\_\_

Country of Issue: \_\_\_\_\_

**Immicard:**

Card Number: \_\_\_\_\_

**Citizenship Certificate:**

Stock Number: \_\_\_\_\_

Acquisition date: \_\_\_\_\_

**Australian Birth Certificate:**

*A copy of the Certificate must be provided with the enrolment form*

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

## AVETMISS Data Collection

**As a Registered Training Organisation we are required to collect the information below for each enrolment**

Have you supplied FPA Australia with this data in the last 12 months?  **Yes** Proceed to Payment Details Section  
 **No** Please answer all questions below

### LANGUAGE AND CULTURAL DIVERSITY

Do you speak a language other than ENGLISH at home?  No  Yes (specify) \_\_\_\_\_

Are you of **Aboriginal** or **Torres Strait Islander** origin?  No  Yes, both  
 Yes, Aboriginal  Yes, Torres Strait Islander

### DISABILITY

Do you consider yourself to have a disability, impairment or long term condition?  YES  NO

If **YES**, please "tick" the area of disability, impairment or long-term condition (*select all applicable choices*):

Hearing/Deaf  Physical  Intellectual  Learning  Mental illness  
 Acquired brain impairment  Vision  Medical condition  Other

### SCHOOLING

What is your highest **COMPLETED** school level?  Year 12 or equivalent  Year 11 or equivalent  
 Year 10 or equivalent  Year 9 or equivalent  
 Year 8 or below  Never attended school

Are you still enrolled in secondary or senior secondary education?  YES  NO

### PREVIOUS QUALIFICATIONS ATTAINED

Have you **SUCCESSFULLY** completed any of the following qualifications?  YES  NO If Yes, select qualification

Bachelor Degree or Higher Degree  Certificate IV or Advanced Certificate  Certificate II  
 Advanced Diploma or Associate Degree  Certificate III or Trade Certificate  Certificate I  
 Diploma or Associate Diploma  Other Education (not listed)

### EMPLOYMENT

Which best describes your current employment status? (*select only ONE*)

Full-time employee  Part-time employee  Self-employed – not employing others  Self employed - employing others  
 Employed – unpaid worker in a family business  Unemployed – seeking full-time work  Unemployed – seeking part-time work  Not employed – not seeking employment

### STUDY REASON

Which **BEST** describes your main reason for undertaking this study? (*select only ONE*)

To get a job  To develop my existing business  To start my own business  
 To try for a different career  To get a better job or promotion  Requirement of my job  
 I wanted extra skills for my job  To get into another course of study  For personal interest or self development  
 Other reasons

## PAYMENT AND INVOICE DETAILS

### PAYMENT AMOUNT

FPA Australia will determine the total amount payable for this enrolment taking into consideration all available discounts and any additional fees that may apply. Payment of the invoice can be made using any of the Payment Options listed below.

### PAYMENT OPTIONS

FPA Australia offers several payment options. These options include the ability to pay the specified amount upfront (see below) and then pay off the remaining balance via EFT from a bank account or credit card over several months.

#### Overall Fee per student less than \$1500

If the total fee per student is less than \$1500, there are two payment options:

1. The total amount owing can be paid in full at time of enrolment; or
2. A deposit of \$500 per student is paid at enrolment, with the remaining balance paid over 3 months or prior to completion of the course, whichever occurs first.

#### Overall Fee per student is \$1500 or greater

If the total fee per student is \$1500 or greater, a deposit of \$1000 per student must be paid at enrolment, with the remaining balance paid over 3 months or prior to completion of the course, whichever occurs first.

#### Select Payment Schedule

- Pay invoice in full (*must be less than \$1500 per student*)
- Pay deposit and remaining balance in instalments over 3 months

#### Select Payment Method

- EFT from Bank Account
- VISA / Mastercard
- American Express

## INVOICE DETAILS

- Invoice raised in the Company's name (complete details below)       Invoice raised in the student's name

Company:

FPA Membership:  Yes  No

Membership Number: (*if known*)

Address Line 1:

Address Line 2:

Suburb/Town:

State:

Postcode:

Email:

**PRIVACY STATEMENT & STUDENT DECLARATION – for your enrolment to be valid please tick and sign the following:**

- I have read, understood and accept the terms of conditions specified in the FPA Australia Student Handbook located on the FPA Australia website.
- I have read the applicable training course and/or experienced recognition program brochures located on the FPA Australia website relevant to this enrolment. I confirm that I comply with any prior experience or training provisions and any restrictions applicable to the course or program selected.
- I was adequately informed of the requirements and expectations of the course prior to enrolment.
- I the individual / employer (*circle one*) agree to pay all fees and charges applicable to and arising from this enrolment.
- I understand that FPA Australia is required to submit data sourced from this enrolment form to the National Centre for Vocational Education Research Ltd (NCVER) as a regulatory reporting requirement. The information contained on my enrolment form may be used by FPA Australia or the following third parties for administrative, regulatory and/or research purposes:
  - School – if I am a secondary student undertaking VET, including a school-based apprenticeship or traineeship
  - Employer – if I am enrolled in training paid by my employer
  - Government departments and authorised agencies
  - NCVER
  - Organisations conducting student surveys.
  - Researchers.

*Note: NCVER will use, secure, disclose, and retain your data in accordance with the VET Data Protocol and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).*

- I acknowledge that the invoice must be fully paid prior to the enrolled student being eligible to attend an Assessment Session or be issued with a qualification (certificate) or statement of attainment.
- I declare that the information I have provided to the best of my knowledge is true and correct.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN COMPLETED FORM**

**Australia Post**  
FPA Australia  
Training and Education  
PO Box 1049  
Box Hill VIC 3128

**Email**  
[training@fpaa.com.au](mailto:training@fpaa.com.au)  
**Fax**  
03 8892 3132