



**FIRE PROTECTION  
INDUSTRY AWARDS**

**AWARD APPLICATION FORM  
FIRE PROTECTION PROJECT  
OF THE YEAR AWARD  
OVER \$1 MILLION**



**SUBMITTING THIS FORM**

1. Download and save this interactive PDF to a location on your computer.
2. Complete all fillable sections of the application form using Adobe Acrobat, including the declaration on the last page.
3. Save the file, ensuring your responses have been saved correctly.
4. Lodge the completed submission in electronic format only, via email to [awards@fpaa.com.au](mailto:awards@fpaa.com.au) or by using a file transfer website – we recommend using [www.wetransfer.com](http://www.wetransfer.com)

**PLEASE NOTE**

- A response is required for all questions in support of your nomination.
- Each question should be answered with a minimum of 200 words.
- Ensure each answer to the question is structured in a way that is concise and direct.
- Supporting documentation is highly regarded for all questions. Each document file name must clearly reference the question number. Files supplied must be one PDF or ZIP Folder no larger than 8MB.

**Nominations should include:**

- Completed Nomination Form – Signed Declaration
- Correctly referenced (file name) supporting documents
- One company logo for print in EPS file format or high resolution PDF
- One high-resolution Image of entrant

Date   
DD/MM/YY

**MAIN ENTRANT DETAILS**

The information provided below will be displayed for publishing or on award (if applicable).

Company Name	<input type="text"/>	Phone	<input type="text"/>				
Company Address	<input type="text"/>	Suburb	<input type="text"/>	P/Code	<input type="text"/>	State	<input type="text"/>
Project Completion Date	<input type="text"/>						
<small>DD/MM/YY</small>							

**NOMINATOR DETAILS**

First Name	<input type="text"/>	Surname	<input type="text"/>
Phone	<input type="text"/>	Email	<input type="text"/>
Position in Company	<input type="text"/>		

A response is required for ALL questions. Incomplete applications may not be accepted. Each question should be answered with no less than 200 words. Supporting documentary evidence is highly regarded for all questions.

### **QUESTION 1 – PROJECT OVERVIEW**

**Provide a brief overview of the project covering the following areas: project title, location, value, project commencement date and total duration of the project. Include a description of the brief received from the client, along with your role in the project and details on who else was involved in the project.**

### **QUESTION 2 – PROJECT COMPLETION**

**Detail the good management techniques used for the completion of the project on schedule and within budget as per the details contained in the contract. Describe any challenges or unique circumstances that were faced on this project and how these were overcome. Address any extension(s) granted.**

### **QUESTION 3 – PROJECT SUCCESS**

**Describe how the project made a positive contribution and what was its greatest achievement?**

A response is required for ALL questions. Incomplete applications may not be accepted. Each question should be answered with no less than 200 words. Supporting documentary evidence is highly regarded for all questions.

#### **QUESTION 4 – PROJECT SUSTAINABILITY BENEFITS**

**Detail the sustainability considerations that were factored into the project. Explain how these considerations provided benefits and how these have been measured.**

#### **QUESTION 5 – PROJECT INNOVATION**

**Describe the unique and innovative attributes of the project and how these promoted new ways of thinking and operating to deliver progress. What was the outcome of the use of innovative solutions?**

#### **QUESTION 6 – PROJECT BEST PRACTICE**

**Describe how the project developed and implemented policies and procedures that ensured the safety of staff, other trades, the client and the general public. What opportunity did the project have to enhance understanding or knowledge of best practice within the fire protection industry?**



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## TERMS & CONDITIONS OF ENTRY, DECLARATION & PAYMENT

Fire Protection Association Australia, ABN 30 005 366 576, is the owner of the Fire Protection Industry Awards Gala. All enquiries regarding entry related matters should be directed to our awards team via [awards@fpaa.com.au](mailto:awards@fpaa.com.au).

1. In order to be eligible for an award in the Fire Protection Industry Awards, prior to the close of entries, the entrant must;
  - a. Submit their entry by using the downloadable entry form available at [www.fireprotectionawards.com.au](http://www.fireprotectionawards.com.au)  
Entries must be submitted by email to [awards@fpaa.com.au](mailto:awards@fpaa.com.au)
  - b. Comply with the specific eligibility criteria. For more information about the criteria, please visit [www.fireprotectionawards.com.au](http://www.fireprotectionawards.com.au)
2. Any entries received after the submission date will not be accepted.
3. Any information submitted as part of an entry must be true and correct at the time of application.
4. Any entries that are subsequently found to breach any of the terms and conditions of entry will be ruled invalid and withdrawn from consideration for the awards.
5. The judging panel are independent. Judges reserve the right at all times to determine whether an entry qualifies within the category for which it is submitted. All Judges decisions are final and no correspondence will be entered into relating to the judging process or the outcome.
6. The Nominee, or a representative on behalf of the nominee or their company, must be in attendance at the awards ceremony in order to win the award.
7. The Nominee gives permission for the Organisers to publish their logo/name and the category of award nomination on the event website and marketing material.
8. By nominating, you agree to provide any additional information requested by the judging panel, either by electronic correspondence (email), phone or face to face meeting (if requested).
9. If the nominee is shortlisted as a finalist, the nominee will be entitled to purchase up to four tickets to attend the Fire Protection Industry Awards Gala Dinner with a discount of \$50 off each ticket.
10. An award winner is entitled to 2 complimentary tickets for the following year's Fire Protection Industry Awards Gala Dinner (Dinner only).

### DECLARATION

Applications will be deemed invalid if declaration not completed.

By checking this box, I hereby acknowledge and agree to be bound by the Terms & Conditions of Entry as detailed above. Checking this box is the equivalent of providing your signature.

First  
Name

Surname

Date  
DD/MM/YY