

## Terms and Conditions

### Registering for FPAS (Inspect & Test)

**The pre-requisites required for registering for FPAS are:**

- The business must hold current corporate membership with FPA Australia.
- All the individuals engaged by the business to only perform inspect and test work activities that they are accredited in under FPAS.
- That individual accreditation is held for each category of inspect and test work that the business undertakes (where accreditation exists).
- That the business commits to all FPAS accredited individuals transitioning to FPAS Qualified Accreditation.

**By Registering for FPAS you are committing to and responsible for:**

- Providing FPA Australia with the requested details of all individuals who perform inspect and test work on behalf of your business.
- Ensuring that each individual gains FPAS accreditation within three months from the date of lodging the registration and/or within three months from the date a new employee commences with the business.
- Ensuring that all accredited individuals performing inspect and test work activities for the business will transition to FPAS Qualified Accreditation by no later than 1 January 2020, or by the two (2) year transition period, whichever is greater.
- Providing only the 'Inspect and Test' services for categories where your business engages at least one (1) or more accredited fire protection technicians who have gained FPAS Transitional or Qualified Accreditation across those 'Inspect and Test' categories.
- Ensuring that all FPAS accredited individuals are only performing categories of work for which they hold FPAS accreditation.
- Ensuring that the individual performing the 'Inspect and Test' work records his/her FPAS Accreditation Number on any Logbooks for any given site.
- Notifying FPA Australia of any changes to the individuals who perform inspect and test work for the business:
  - a/ within one (1) week of a new individual employed or engaged performing inspect and test work for the business.  
The individual must then obtain accreditation within three (3) months.  
**OR**
  - b/ within one (1) week of an individual no longer engaged or employed performing inspect and test work for the business;  
**OR**
  - c/ within one (1) week if the individual no longer undertakes inspect and test work activities for the business.

### Recognised Business (Inspect & Test)

Waiting Period - There is a three (3) month waiting period from the date of successfully registering for FPAS before a corporate member is eligible to gain FPAS Recognised Business status.

**To be eligible to gain FPAS Recognised Business status for Inspect and Test the business must:**

- Be FPAS Registered and abide by the terms and conditions of Registering for FPAS, as outlined above.
- Initially have a minimum of 25% of all accredited individuals hold FPAS Qualified Accreditation in at least one category of inspect and test work.
- Commit to transition all accredited individuals to FPAS Qualified Accreditation in any categories of Inspect and Test held by no later than 1 January 2020, or by the two (2) year transition period, whichever is greater.
- Comply with Terms and Conditions for use of FPA Australia trademark logos.

**In the event that:**

- The above terms and conditions are not met, *and/or*
- An individual fails to renew their FPAS Accreditation, has had their accreditation cancelled or discontinued due to any breach of the terms and conditions of the scheme including the Code of Professional Conduct, *and/or*
- The company fails to renew their Corporate membership, has had its membership cancelled due to any breach of the terms of conditions of membership including Code of Practice,

Then all benefits of both FPAS Registration and FPAS Recognised Business will be revoked.

To view a list of benefits relevant to corporate members who have Registered for FPAS and the benefits for FPAS Recognised Businesses, visit our website: [www.fpaa.com.au/fpas](http://www.fpaa.com.au/fpas)

Fire Protection Association Australia

PO Box 1049

Box Hill VIC Australia 3128

T 03 88923131

E [fpaa@fpas.com.au](mailto:fpaa@fpas.com.au)

F 03 8892 3132

W [www.fpaa.com.au](http://www.fpaa.com.au)