



Application Form

Workplace Relations issues are an everyday occurrence in the workplace. FPA Australia is providing the Workplace Relations Plus service to assist members in dealing with and responding to such issues.

To assist in strengthening this service, FPA Australia seeks your assistance to gain a better understanding and appreciation of our business and your Workplace Relations needs. To better understand members' workplace relations issues, FPA Australia seeks that assistance and through the information you provide, continue to provide the following types of services and support.

In addition to Workplace Relations Plus special benefits, all FPA Australia Corporate members receive:

Newsletters and Electronic Updates – a comprehensive approach to membership information that includes regular news articles covering a range of topics.

CONNECT: Online Member Gateway – by using CONNECT members will be able to access and download details of information provide. A Library approach is also intended to provide access to research material to assist members.

Communications anticipated Conferences, Seminars & Workshops – at discounted prices involving outside experts in their respective fields.

Human Resources and Employee Relations – recognising the importance of procedure, the Workplace Relations service will provide access to various procedural matters dealing with the employment relationship.

Industrial Relations – deals with a range of industrial relations issues including Enterprise Agreement processes, safety net requirements, building and construction industry compliance as well as assisting Members in ensuring that they meet their legal respective obligations.

Work Health and Safety – provides access to and information and advice on such matters including right of entry.

Membership advice – is available on a range of workplace relations issues including access to research material.

8. Employment Relationship & Industrial Instruments

Employment Relationship	Industrial Instrument			
	Registered EA	Unregistered EA	Award	Contract
Operations				
Electrical – Trade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical – Non-trade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sprinkler Fitters – 1st class/reg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Portable Technician	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inspect & Test – Non-trade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full-time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part-time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Casual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Office Staff				
Administration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sales	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project Managers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sub-contractors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other – <i>Please Specify</i>				
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Disabilities / Allowances Applied

<input type="checkbox"/> Construction Work	<input type="checkbox"/> Insulation	<input type="checkbox"/> Travel Allowance	<input type="checkbox"/> Acid
<input type="checkbox"/> Non-construction Work	<input type="checkbox"/> Hot Work	<input type="checkbox"/> 1st Aid	<input type="checkbox"/> Morgues
<input type="checkbox"/> Electrical Licence	<input type="checkbox"/> Cold Work	<input type="checkbox"/> Explosive Tools	<input type="checkbox"/> Infectious Diseases
<input type="checkbox"/> Registered Sprinkler Fitter	<input type="checkbox"/> Towers	<input type="checkbox"/> Call Out	<input type="checkbox"/> Bitumen
<input type="checkbox"/> Tool Allowance	<input type="checkbox"/> Multi-storey	<input type="checkbox"/> Meal Allowance	<input type="checkbox"/> Leading Hand
<input type="checkbox"/> Productivity Allowance	<input type="checkbox"/> Living Away From Home	<input type="checkbox"/> Income Protection	<input type="checkbox"/> Call-back
<input type="checkbox"/> Site Allowance	<input type="checkbox"/> Distant Work	<input type="checkbox"/> Scaffolding	<input type="checkbox"/> Redundancy
<input type="checkbox"/> Fumes	<input type="checkbox"/> Travel Time	<input type="checkbox"/> Marine / Ships	<input type="checkbox"/> Welding
<input type="checkbox"/> Other – <i>Please Specify</i>	<input type="text"/>		

10. Employment Relations Issues

Subject	Require	Not Require	Subject	Require	Not Require
Performance Procedures	<input type="checkbox"/>	<input type="checkbox"/>	Tender Document Preparation	<input type="checkbox"/>	<input type="checkbox"/>
Counselling Processes	<input type="checkbox"/>	<input type="checkbox"/>	Training – Various	<input type="checkbox"/>	<input type="checkbox"/>
Disciplinary Processes	<input type="checkbox"/>	<input type="checkbox"/>	Other – <i>Please Specify Below</i>	<input type="checkbox"/>	<input type="checkbox"/>
Policies (and Procedures)	<input type="checkbox"/>	<input type="checkbox"/>			
<i>Identify "Other" or Types of Training</i>					
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					

11. As a small business, are there any issues which you would like FPA Australia to assist you with?

YES (please detail below) NO (proceed to Question 12) N/A (proceed to Question 12)

Please detail

**12. Workplace Health and Safety can have a significant impact on a Business.
Are there any WHS issues or items that FPA Australia can provide you assistance with?**

YES (please detail below) NO (proceed to Question 13)

- | | | |
|--|---|---|
| <input type="checkbox"/> Assistance with Forms (such as Risk Management) | <input type="checkbox"/> Investigation Procedures | |
| <input type="checkbox"/> Injury Management | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Policy Development |
| <input type="checkbox"/> Other – Please Specify | <input type="text"/> | |

13. How can FPA Australia best assist your business with regard to workplace relations matters?

14. What are the main issues affecting your business from a workplace relations perspective?

15. Are you interested in being listed on the FPA Australia website as a contributor to Workplace Relations Plus?

YES NO

Signed

Date / /

Please email your signed and completed form to: wr@fpaa.com.au

For further information, visit www.fpaa.com.au/membership/workplace-relations or call (03) 8892 3131

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